



Toast

PRESENTS

†
CHUM
**Church
Management**

Noun1.chum - a close friend who accompanies his buddies in their activities

So what is Chum?

In 2009 Toast Resources Ltd, after consultation with St Mary's Catholic Church in Napier, was contracted to develop a database that would easily and simply collect information about the Parishioners that would in turn enhance communication with them. Following a successful implementation of St Mary's, the same was carried out for St Patrick's Church a few months later.

The database named Chum (Church Management) is designed solely for the Catholic Church and records and reports parishioner data through the power of a relational database. Chum keeps track of parishioner census and sacramental data, contributions, pledges and much more. Chum allows for viewing of individual member and family group data in a single screen, with a detailed review of parishioner contributions and professional quality reports with one click of the mouse.

Once parishioner data is entered or imported from your old or existing database or spreadsheet, this information is immediately available to other screens and modules. The reporting system is pre-designed and therefore staff with no previous database knowledge can easily produce elegantly formatted printouts with little or no instruction. Chum delivers superior performance even when querying thousands of member records in a stand alone or networked environment.

With Chum, you are guaranteed an extremely easy to use management database with exceptional performance, universally accepted format, automated year-end features, high quality data import or export services and affordable pricing. Chum is a customised Filemaker Pro database.

What will Chum record?

- Parishioners and their addresses
- Family groups
- Contributions
- Pledges
- Baptisms and marriages
- Parishioner specified sacramental data
- Occupational and educational data
- Committee & Special Group data
- Student data by specified age group
- Individual End of Year Contribution receipts for tax purposes

Is Chum secure?

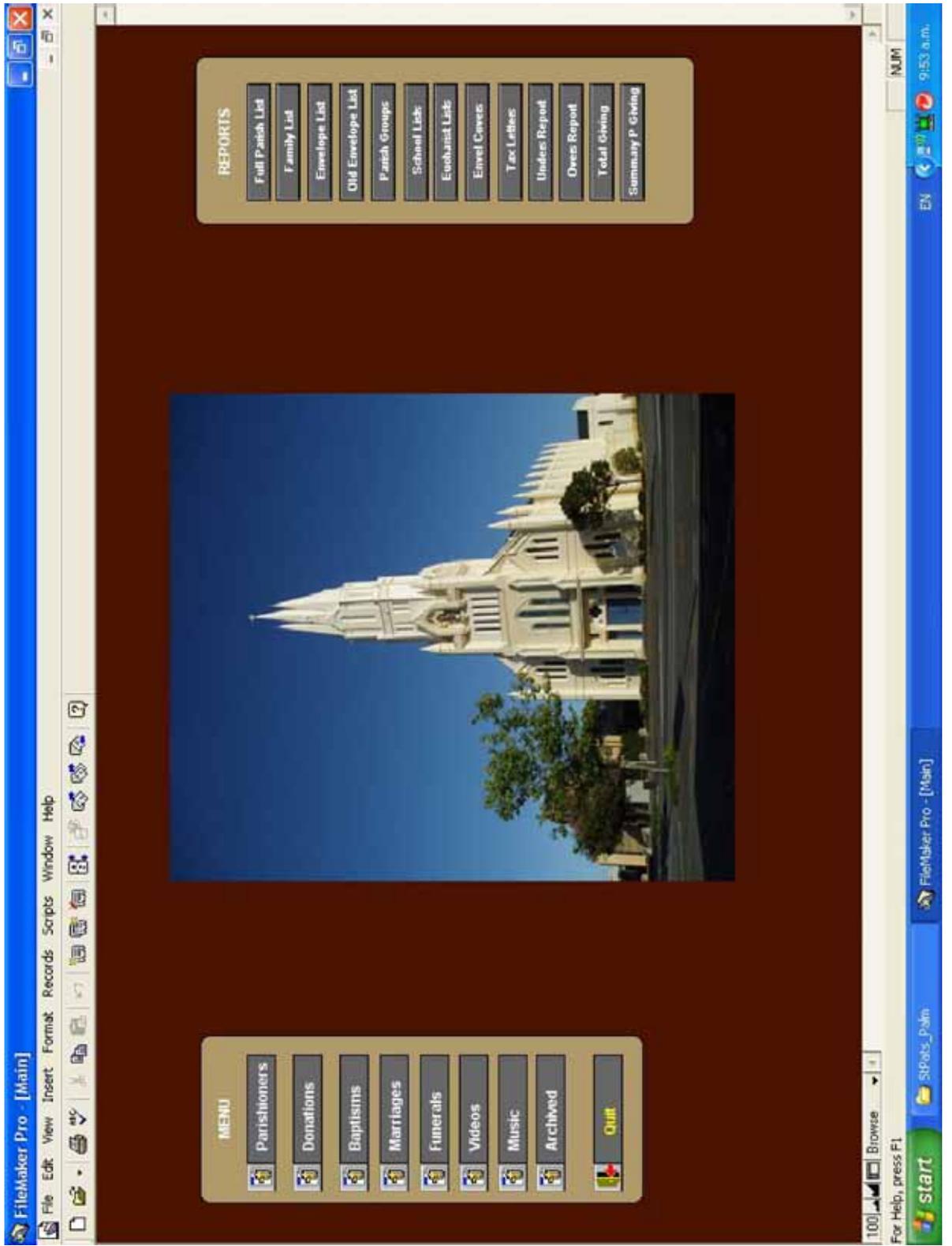
It most definitely is, look at these outstanding features.

- Security (password protection)
- Access privileges for layouts, screens, and groups
- Record locking for various records
- Standalone & network configurations
- Simplified backup and year-end procedures
- Import data from dBASE, Paradox, Microsoft Excel and Lotus 123 formats
- Export data to SQL Server, dBASE, Paradox, HTML, Microsoft Excel and Lotus 123 formats

What are the benefits of Chum to the Church?

Chum can and will:

- Enhance communication with your parishioners
- Track parishioner data, family information, phone numbers, email addresses, employment, education and much more
- Track parishioner involvement in parish life, activities, groups and committees
- Records sacramental information for children
- See all family members at a glance
- Easily find individuals or groups to print labels, envelopes, lists, nametags and more
- Email an individual from your own email program
- Easily print a current parish directory
- Track and report planned giving history
- Simplify exporting of data for mail merge with other programs
- Import data from other sources
- Save you time and effort
- Keep your parishioner data completely secure
- and best of all Chum can be shared on a local computer network



FileMaker Pro - [Clients] File Edit View Insert Format Records Scripts Window Help

Parishio... 2
Records: 3139
Found: 2
Unsorted

St Mary's Parish - Parishioner Database

Parishioner Personal Donations Finance

Client# 1807 MemFam 1806 Relationship Spouse Marital Status
 Title Mrs First Names Laura Surname Demonstration
 Street 3 Demonstration Pl Suburb Teradale City Nappier
 AH Phone 8350000 BD Phone Fax Mobile
 Email demo@phug.co.nz Sick Eid Yes No School
 Occup Shop Assistant Status Active Mail Mail Title Mrs P

Important Dates

Birth Date	Baptism	Reconciliation	Eucharist	Confirmation	Wedding	Age	Birth Day	Wam
10.01.1938	Yes			Yes		72		

Family Members

1806	Mr	Fred	Demonstration	3 Demonstration Pl	Householder
1807	Mrs	Laura	Demonstration	3 Demonstration Pl	Spouse

Quick Finds: Envelopes Surname

New Find Find All Delete Close

100% Browse For Help, press F1

start St Mary's FileMaker Pro - [Clients] EN 3:47 p.m.

Chum

– the Parishioner Screen

Collects the following information:

Client#	- this number is automatically input by Chum for all new records
MemFam	- the family that this parishioner belongs to
Relationship	- select the relationship i.e. spouse, householder etc from the drop down list
Marital Status	- select from the drop down list
Title	- select from the drop down list
First Name	- enter the first name of the parishioner
Surname	- enter the surname name of the parishioner
Street	- enter the street address of the parishioner
Suburb	- enter the suburb of the parishioner
City	- enter the city of the parishioner. Defaults to Common City
AH Phone	- enter the after hours phone of the parishioner
BH Phone	- enter the business phone of the parishioner
Fax	- enter the fax number of the parishioner
Mobile	- enter the mobile phone number of the parishioner
Email	- enter the email address of the parishioner
Sick Eld	- select from the drop down list
School	- select from the drop down list
Occup	- select from the drop down list
Status	- select from the drop down list, i.e. active, deceased etc
Mail	- select from the drop down list
Mail Title	- how the parishioner requests their mail to be addressed
Birth Date	- the birth date of the parishioner
Baptism	- yes or no or the date the parishioner was baptised
Reconciliation	- yes or no or the date the parishioner was reconciled
Eucharist	- yes or no or the date the parishioner received the Eucharist
Confirmation	- yes or no or the date the parishioner was confirmed
Wedding	- yes or no or the date the parishioner was married
Age	- this is automatically calculated by Chum
Birthday Warn	- a warning is displayed by Chum when the parishioners birthday approaches

Chum – the Personal Screen

Collects the following personal information:

- Groups** - what parish groups this parishioner belongs to
- Interests** - what interests this parishioner has outside the church
- Special** - how this parishioner may be able to assist the church in a time of need
- Notes** - enter any special notes about this parishioner
- Religion** - select from the drop down list
- Euch #** - enter the client number from the drop down list of the parishioner who delivers the Eucharist to this parishioner

FileMaker Pro - [Clients]

St Mary's Parish - Parishioner Database

Client # 1907 Name/Fam 1806 Full Name Laura Demonstration

Groups

<input type="checkbox"/> Altar Services	<input type="checkbox"/> Flowers	<input checked="" type="checkbox"/> Minister to Sick	<input type="checkbox"/> Prayers of Faithful
<input checked="" type="checkbox"/> Bulletin Delivery	<input type="checkbox"/> Greeter	<input type="checkbox"/> Morning Teas	<input type="checkbox"/> Projector Operator
<input type="checkbox"/> Childrens Liturgy	<input type="checkbox"/> Hospitality C	<input type="checkbox"/> Morning Teas (Sunday)	<input type="checkbox"/> Readers
<input checked="" type="checkbox"/> Church Cleaner	<input type="checkbox"/> Keeping Touch	<input type="checkbox"/> Music / Cantor	<input type="checkbox"/> Sacristy Cleaning
<input type="checkbox"/> Counter Group	<input type="checkbox"/> Leaders PFG	<input type="checkbox"/> Non Catholic	<input type="checkbox"/> St Vincent De Paul
<input type="checkbox"/> Deaconery	<input type="checkbox"/> Liturgy Committee	<input type="checkbox"/> Odd Jobs	<input type="checkbox"/> Visiting New
<input checked="" type="checkbox"/> Eucharist Minister	<input type="checkbox"/> Liturgy Director	<input type="checkbox"/> Offertory Proc.	<input type="checkbox"/> Washing Puffer
<input type="checkbox"/> Finance Comm	<input checked="" type="checkbox"/> Liturgy Roster	<input type="checkbox"/> Parish Council	<input checked="" type="checkbox"/> Other...

Interests

<input type="checkbox"/> Cricket	<input type="checkbox"/> Darts	Special	<input type="checkbox"/> Builder	<input type="checkbox"/> Labourer
<input type="checkbox"/> Golf	<input type="checkbox"/> Fishing		<input type="checkbox"/> Carpenter	<input type="checkbox"/> Plumber
<input type="checkbox"/> Rugby	<input type="checkbox"/> Other...		<input type="checkbox"/> Cleaner	<input type="checkbox"/> Other...
<input type="checkbox"/> Rugby League			<input type="checkbox"/> Computer	
<input type="checkbox"/> Soccer			<input type="checkbox"/> Electrician	

Notes

Religion Catholic

Euch # [is - who will deliver the Eucharist]

1089	Anne	Smith	6 Other Street
1907	John	Jones	6 Other Street
1988	Winifred	Help	6 Other Street

Chum

– the Donations Screen

Collects the following donation or giving information:

- Envelope** - the envelope number for this parishioner
- Old Envelope** - the old envelope number for this parishioner
- Pledge** - the pledge offered by this parishioner
- Period** - the frequency of this pledge, select from the drop down list
- Annual** - automatically calculated by Chum
- Start** - the start date for this pledge
- Exp to Date** - automatically calculated by Chum, what would be expected to this date

Donation Record

This area shows all donations from this parishioner in date order. By clicking on the icon to the left you will be taken to the data entry of that donation.

The screenshot displays the FileMaker Pro interface for 'St Mary's Parish - Parishioner Database'. The 'Donations' tab is active, showing fields for Client # (1007), Mem Fam (1906), Full Name (Laura Demonstator), Envelope (75), Old Envelope (85), Pledge (\$15.00), Period (Weekly), Annual (\$170.00), Start (01.10.2008), and Exp to date (\$383.57). Below this is a 'Donation Record' table with columns for Date, Envelope, Pledge, and Description. The table lists 20 donation entries from 06.04.2008 to 01.10.2008.

Date	Envelope	Pledge	Description
06.04.2008	3067	\$15.00	Planned Giving
06.04.2008	11310	\$2.00	Lay Leadership
13.04.2008	3222	\$15.00	Planned Giving
13.04.2008	10540	\$5.00	Seminar
13.04.2008	11401	\$2.00	Lay Leadership
20.04.2008	3360	\$15.00	Planned Giving
20.04.2008	11483	\$2.00	Lay Leadership
27.04.2008	3517	\$15.00	Planned Giving
27.04.2008	11576	\$2.00	Lay Leadership
04.05.2008	3650	\$15.00	Planned Giving
04.05.2008	10632	\$5.00	Diocesan Needs
04.05.2008	11660	\$2.00	Lay Leadership
11.05.2008	3820	\$17.00	Planned Giving
11.05.2008	11751	\$2.00	Lay Leadership
18.05.2008	3963	\$17.00	Planned Giving
18.05.2008	11836	\$2.00	Lay Leadership
25.05.2008	4116	\$15.00	Planned Giving
25.05.2008	11927	\$2.00	Lay Leadership
01.10.2008	4403	\$25.00	Planned Giving

Chum

– the Finance Screen

Collects the following donation or giving information:

- Envelope** - the envelope number for this parishioner
- Old Envelope** - the old envelope number for this parishioner
- Pledge** - the pledge offered by this parishioner
- Period** - the frequency of this pledge, select from the drop down list
- Annual** - automatically calculated by Chum
- Start** - the start date for this pledge
- Exp to Date** - automatically calculated by Chum, what would be expected to this date
- YTD Result** - automatically calculated by Chum, where pledges currently lie

Totals Tax Year

In this section you can gain a snapshot of the history of pledges by this parishioner, for the Tax year.

- PG Totals** - Planned giving donations for the year
- LL Totals** - Lay leadership donations for the year
- Special Totals** - Special donations for the year

The screenshot shows the 'Finance' screen for 'St Mary's Parish - Parishioner Database'. The parishioner's name is 'Laura Demonstration'. The 'Totals Tax Year' section displays three columns: PG Totals, LL Totals, and Special Totals. The 'Totals Church Year' section displays a single column for PG Totals. The data is organized by year from 2000 to 2015, with a total row at the bottom of each section.

Totals Tax Year			Totals Church Year
PG Totals	LL Totals	Special Totals	PG Totals
2000	\$720.00	2000 \$104.00	2000 \$129.00
2010	\$544.00	2010 \$120.00	2010 \$111.00
2011	\$0.00	2011 \$0.00	2011 \$264.00
2012	\$0.00	2012 \$0.00	2012 \$0.00
2013	\$0.00	2013 \$0.00	2013 \$0.00
2014	\$0.00	2014 \$0.00	2014 \$0.00
2015	\$0.00	2015 \$0.00	2015 \$0.00
Total	\$1414.00	Total \$224.00	Total \$1414.00
2000	2010	2011	2012
\$1414.00	\$224.00	\$0.00	\$0.00
2013	2014	2015	
\$0.00	\$0.00	\$0.00	

Totals Church Year

In this section you can gain a snapshot of the history of pledges by this parishioner, for the Church year.

The Final Word

– Users Quotes:

“

- For a non technical person its easy to learn
- Great to be able to see everything at a glance
- Parish roll data base and planned giving data base on the one programme makes life so much easier
- With parish family members listed together, even with different surnames, its so much easier to keep track of parishioners
- I have found it to be extremely user friendly, easy to understand and its presentation is clear and easy to read
- All client knowledge is in one place which is a real timer saver and updating any details only takes a brief time
- One thing that has been appreciated has been the ability to either add or delete anything from the main programme pertaining to particular requirements
- We are pleased to be using this programme and can happily recommend it to others

**Steve is only a phone call away
for any queries or help required
...and that too has been a bonus**

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CHUM

Church Management





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